

ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2017-2018



JANGIPUR COLLEGE

P.O-JANGIPUR, DIST-MURSHIDABAD, PIN-742213, W.B

Tracking ID: WBCOGN13245

NAAC Visit & Date : November, 2016

<http://www.jangipurcollege.in>

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017 - 2018

I. Details of the Institution

1.1 Name of the Institution :

JANGIPUR COLLEGE

1.2 Address Line 1

P. O. - Jangipur

Address Line 2

Dist.: Murshidabad

City/Town :

Jangipur

State :

West Bengal

Pin Code :

742213

Institution e-mail address:

jangipurcollege@yahoo.com

Contact No. :

9474462874

Name of the Head of the Institution:

Dr. Naba Kumar Ghosh

Tel. No. with STD Code:

03483-226264

Mobile :

9474462874

Name of the IQAC Co-ordinator:

Dr. Basudeb Chakrabarti

Mobile :

9564039506

IQAC e-mail address:

jangipurcollege1950iqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN13245

OR

1.4 NAAC Executive Committee No. & Date :

(For Example EC/32/A&A/143 dated 3-5-2004
This EC no. is available in the right corner-bottom
Of your institution's Accreditation Certificate)

1.5 Website address :

www.jangipurcollege.in

Web-link of the AQAR:

http://jangipurcollege.in/working_folder/aqar1718.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details :

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	NA (Institutional score 76.00)	March, 2007	Mar'07- Feb'12
2	2 nd Cycle	B++	2.84	November, 2016	Dec. 1, 2021
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

03/05/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 submitted to NAAC on 16/ 12/ 2015
- ii. AQAR 2014-15 submitted to NAAC on 16/ 12/ 2015
- iii. AQAR 2015-16 submitted to NAAC on 15/12/2018
- iv. AQAR 2016-17 submitted to NAAC on 15/12/2018

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous Agency approved Institution Yes No

(eg. AICT, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce law PEI (phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./ University

University with potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC- Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes Any other (specify)	NA		
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of teachers	09				
2.2 No. of administrative-Technical staff	03				
2.3 No. of Student	01				
2.4 No. of Management representatives	01				
2.5 No. of Alumni	00				
2.6 No. of any other stakeholder and Community representatives	01				
2.7 No. of Employers/Industrialists	02				
2.8 No. of other External Experts	00				
2.9 Total No. of members	17				
2.10 No. of IQAC meetings held	03				
2.11 No. of meetings with various stakeholders:	No.	0	Faculty	03	
Non-Teaching Staff students	0	Alumni	0	Others	0

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (Only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Women's Day: Looking Ahead
- Child Marriage, Child Abuse & Cyber Crime
- Negotiating Thalassaemia
- Choice Based Credit System

2.14 Significant Activities and contributions made by IQAC

The IQAC urged for extensive research activity and research publication. Consequently, there was a substantial growth in research publication in UGC approved journals with cumulative Impact Factor of the college reaching up to 75.077. ICT was further enhanced through a purchase of 8 computers all of which have been distributed to various departments. IQAC inspired 3 sensitization programmes/seminars and itself organized 1 workshop on Choice Based Credit System (CBCS) to be introduced from the next academic session. Three new subjects were introduced: Sanskrit (Honours), Education (General) and Arabic (General). 1 new teacher was appointed against substantive vacancy through West Bengal College Service Commission. Remedial Classes and trainings conducted by Entry-in-Service continued. CAS of 9 teachers done.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC are as follows:

Plan of Action	Achievements
Enhancement of ICT	Accomplished.
Construction of classrooms	Ongoing.
4 Seminars/ workshops/awareness campaigns planned	Accomplished.
CAS of 9 teachers	Accomplished.
Introduction of new subjects	Accomplished.

Academic Calendar of the year as Annexure II

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR is placed and approved in the 10th meeting of the GB dated 28/ 11/ 2018

Part-B

Criterion - I

I. Curricular Aspects

1.1 Details about academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing Programmes	Number of value added / Career Oriented Programmes
PhD	0	0	0	0
PG (DODL, KU)	4	0	0	0
UG	16	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	20	0	0	0

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the curriculum: CBCS/Core/Elective option / Open option NOT APPLICABLE

(ii) Pattern of Programmes:

Pattern	Number of Programmes
Semester	0
Trimester	0
Annual	16 (UG) & 4 (PG)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating Schools (for PEI)

Analysis of the feedback in the annexure III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

03 new subjects were introduced: Sanskrit (Honours), Education (General) & Arabic (General)

Criterion -II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
45	32	08	00	05

2.2 No. of permanent faculty with Ph.D.

18

2.3 No. faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate. Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	09	0	0	0	0	0	0	01	09

2.4 No. of Guest and Visiting faculty and Temporary faculty

20

00

03

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International	National Level	State Level
Attended	02	03	07
Presented Papers	17	10	10
Resource persons	00	01	00

2.6 Innovative processes adopted by the institution in teaching and Learning:

Educational Tour, Field Surveys, Film version of print-texts included in the syllabi of certain subjects, Use of ICT or Computer Aided Methods in Teaching. Use of PPTs and Internet-based audio-visual inputs mark the teaching-learning process now.

2.7 Total No. of actual teaching days during this academic year

161

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of study/ Faculty/ Curriculum development Workshop

03

0

0

2.10 Average percentage of attendance of students

75%

2.11 Course / Programme wise distribution of pass percentage:

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. (Hons)	340	-	5.59	48.82	-	54.41
B. Sc. (Hons)	169	-	19.53	29.00	-	48.52
B. Com (Hons)	2	-	0	100	-	100
B. A. (Gen)	271	-	0.74	41.33	-	42.07
B. Sc. (Gen)	14	-	7.14	35.71	-	42.86
B. Com (Gen)	2	-	0	100	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:

IQAC, TIC and various sub-committees like the Academic Sub-committee, Examination Sub-committee, Library Sub-committee, Admission Sub-committee etc. emphasized use of teaching aids in class room and extensive use of library including INFLIBNET. IQAC encouraged the teaching faculty to provide ICT based study materials to the students. Remedial classes continued the drive to uplift the academic standards of reserved category weaker students. IQAC encouraged participation in seminars/conferences/workshops, journal publications, etc. Students' feedbacks are analysed and corrective measures adopted.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of Faculty Benefitted
Refresher courses	03
UGC- Faculty Improvement Programme	01
HRD Programmes	00
Orientation Programmes	01
Faculty exchange programme	00
Staff training conducted by the University	00
Staff training conducted by other institution	14
Summer / Winter Schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the Year	Number of Positions filled temporarily
Administrative Staff	14	20	00	12
Technical Staff	01	00	00	00

Criterion – III

3. Research Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC encouraged the faculty to attend/ present research papers in seminars and conferences and go for research paper publications. The IQAC ensured that reference books were available in the college library. The entire college is already Wi-Fi enabled and particularly the teachers are now using net both for research within the campus and also for classroom teaching. Seminars and sensitization programmes are organized from time to time.

3.2 Details regarding major projects: **Not Applicable**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects: **Not Applicable**

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	07	00
Non-Peer Review Journals	00	00	00
e-Journals	04	00	00
Conference Proceedings	01	02	00

3.5 Details on Impact factor of Publications:

Range Average Total: 75.077 h-index Nos. In SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major Projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary	-	-	-	-
Industry Sponsored	-	-	-	-
Projects Sponsored by the University/College	-	-	-	-
Students research Projects (Other than compulsory by the University)	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For Colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (Specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	04
Sponsoring agencies	NIL	NIL	NIL	NIL	Jangipur College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any Other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution
Who are Ph.D. guides
and students registered under them

3.19 No. Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any Other

3.21 No. of students Participated in NSS events :

University level State level
National level International level

3.22 No. of students Participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any Other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS activity – Tree Plantation, Cleanliness Programme, health check-ups, Thalassaemia Awareness Camp and Thalassaemia Test
- Equal Opportunity Cell and Women’s Cell organized a seminar on ‘International Women’s Day: Looking Ahead’.
- Equal Opportunity Cell and NSS collaborated to organize a seminar on ‘Child Marriage, Child Abuse and Cyber Crime’.
- The IQAC organized a workshop on ‘CBCS: Academic and Administrative Overview’.
- Two students with their model entitled ‘Automatic Street Light Controller’ participated in West Bengal State Student Youth Science Fair 2017.
- Educational tours conducted by Department of Zoology, Botany and Geography.
- Celebration of International Mother Tongue Day,
- Cultural Programme to observe R. N. Tagore’s birthday,
- Teachers’ Day celebration by the Students’ Union.
- Fresher’s Welcome & Students’ Fest.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20436.24 Sq. mts.	00	NA	20436.24 Sq. mts.
Class rooms	27	00	NA	27
Laboratories	06	00	NA	06
Seminar Halls	02	00	NA	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. In Lakhs)	-	-	UGC & College Fund	Rs. 2,80,749.00
Others	-	-	-	-

4.2 Computerization of administration and library

Computerization of administration and library has already been accomplished.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	18330	13,97,840.00	52	28,686.00	18382	14,26,526.00
Reference Books						
e-Books	NLIST	-	NLIST	-	NLIST	-
Journals	07	11,685.00	02	1,645.00	09	13,330.00
e-Journals	NLIST	-	NLIST	-	NLIST	-
Digital Database	NIL	NA	NIL	NA	NIL	NA
CD & Video	NIL	NA	NIL	NA	NIL	NA
Others (Specify)	NIL	NA	NIL	NA	NIL	NA

4.4 Technology up gradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centre	Office	Departments	Others
Existing	82	00	Wi-Fi whole college	Wi-Fi whole college	06	07	56	13
Added	08	00	Wi-Fi whole college	Wi-Fi whole college	00	00	08	00
Total	90	00	Wi-Fi whole college	Wi-Fi whole college	00	00	64	13

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

8 computers were given to the faculty to enhance ICT-based teaching-learning. The whole college is already Wi-Fi enabled. 1 interactive smart classroom and 1 virtual classroom have already been established.

4.6 Amount spent on maintenance in lakh:

i) ICT	20.23
ii) Campus Infrastructure and facilities	59.14
iii) Equipments	2.81
iv) Others	52.74
Total:	134.91

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC, GB, Principal and relevant Sub-committees ensured that notices for such services – including scholarship related information and stipend – are displayed in notice boards. Teachers took initiatives to inform students about the support services.

5.2 Efforts made by the institution for tracking the progression

Faculty members & HODs try to keep contact with the ex-students on their own to track progression.

5.3 (a) Total Number of student

UG	PG	Ph.D.	Others
4223	-	-	00

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
2071	48.04

Women

No	%
2152	51.96

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2336	699	06	1743	00	4784	1637	647	03	1936	00	4223

Demand ratio: 1:3.68 Dropouts: 11.6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Entry-in-Service is continuing in this year. Third year Honours students belonging to SC/ST/OBC/Minority of English, Bengali, History, Geography, Pol.Sc., Chemistry and Zoology Departments benefitted from this endeavour. The training is on West Bengal School Service related entrance examinations. Teachers conduct classes on a non-remunerative basis.

No. of students beneficiaries

35

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization Programmes

- NSS organized a seminar on 'Child Marriage, Child Abuse and Cyber Crime' on 12.01.18.
- Equal Opportunity Centre and Women's Cell organized a sensitization programme/seminar on 'International Women's Day: Looking Ahead' on 8.03.18

5.9 Students Activities

5.9.1 No. of students participated in Sports, games and other events

State/University level National level International level

No. of students participated in cultural events

State/University level National level International level

5.9.2 No. of medals / awards won by students in Sports, games and other events

Sports: State/University level National level International level

Cultural: State/University level National level International level

5.10 Scholarships and Financial Support

	Number of Student	Amount (Rs.)
Financial Support from institution	150	19,000.00
Financial support from government	3,920	3,20,10,000.00
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs	: State/University level	<input type="text" value="01"/>	National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>
Exhibition:	State/University level	<input type="text" value="NIL"/>	National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>
5.12 No. of social initiatives undertaken by the students		<input type="text" value="NIL"/>				

5.13 Major grievances of students (if any) redressed: NIL

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:The vision of the college is to disseminate quality education and produce responsible citizens of the country who in turn would nurture the rich-composite culture of the nation. The college has received recognition of UGC under Section 2(f) of the Act and is receiving financial assistance from UGC under Section 12(B). The college offers courses in Arts, Science and Commerce streams at the undergraduate level. The college is affiliated to the University of Kalyani since the year 1999 as per the decision of West Bengal Govt. It is a grant-in-aid institution of the West Bengal government. The College was set up in 1950 with the stated vision of imparting higher education and to contribute to the educational, social, cultural and economic upliftment of the people of Jangipur.

Mission: The mission of the college is to offer innovative and socially relevant skills to our students. We take care to empower our female students and cater to the diverse need of SC, ST, OBC and Minority students. Jangipur College focuses upon imparting education as a life-building, man-making, character-making assimilation of ideas and the students are inspired to discover their innate potential. The college inculcates values of mutual co-operation and contribution towards the society, nation and the world.

6.2 Does the Institution has a management Information system

No, but the IQAC and GB ensure that information related to various institutional aspects are maintained and made available to the stake holders. The website of the college notifies updated information as and when required.

6.3 Quality improvement strategies adopted by the institution for each of following:

6.3.1 Curriculum Development

Since the college has three (3) UG BOS members in the University of Kalyani, syllabi of subjects including English, Chemistry and History, are developed in consultation with related teachers.

6.3.2 Teaching and Learning

Departments conduct tests periodically in accordance with the directives of the affiliating University. Project works are assigned to the students. Field surveys and educational tours are conducted as and when required. Departments maintained two wall magazines on relevant topics this session to showcase students' creativity

6.3.3 Examination and Evaluation

Departments conduct tests periodically in accordance with the directives of the affiliating University.

6.3.4 Research and Development

Teachers are encouraged to do MRP, attend/present papers in seminars and conferences and go for research paper publications. Some teachers are pursuing their Ph.Ds.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library is fully automated. Koha-ILS has already been launched. 52 reference books have been purchased. The library has subscribed to 2 new journals. Photocopying facility is available. DVDs and CDs are possessed by some departments and films based on texts of syllabi are shown. Since the whole college is Wi-Fi enabled, browsing of books and study materials have been made easily accessible. Teachers extensively use PPT and web based study materials in class room teaching.

6.3.6 Human Resource Management

Teachers council organised recreation programmes including staff picnic. The co-operative society provides financial support to the staff as and when required.

6.3.7 Faculty and Staff recruitment

01 teachers has been appointed against substantive vacancy through West Bengal College Service Commission.

6.3.8 Industry Interaction / Collaboration

Not Applicable.

6.3.9 Admission of Students

As per guidelines of the affiliating University admission is conducted by the Admission Sub-committee. The staffs of the college assist to smoothly conduct. Fee structures for admission and other norms are displayed on the college notice board as well as the college website.

6.4 Welfare schemes for

Teaching	Co-operative & free-ship for wards
Non teaching	Co-operative & free-ship for wards
Student	Exemption of payable tuition fees & other scholarships of govt. and non govt organizations.

6.5 Total corpus fund generated

College Fund: Rs. 78,517.00
Co-operative: Rs. 28,948.00

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University / Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The college is yet to form a registered Alumni Association. However, all the departments have alumni associations which meet occasionally.

6.12 Activities and support from the Parent – Teacher Association Not Applicable

6.13 Development Programmes for support staff Not Applicable

6.14 Initiatives taken by the institution to make the campus eco-friendly

Maintenance of the sewerage system of the campus is done regularly. To ensure safe drinking water for all, two water purification systems have already been installed. Wastes, both degradable and non-degradable are disposed without hampering the environment. Plantation of medicinal plants in the campus is a top priority for the NSS and the Department of Botany. The campus has already been made smoking and plastic

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- a) Research activity and publication of the faculty have increased substantially.
- b) Sensitization programmes are conducted by the NSS, Women’s Cell and Equal Opportunity Centre.
- c) Students’ health check-up programmes are organized by the NSS wing of the college.
- d) Annual Sports Meet was organized by the Students’ Union.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Admission to first year for B.A, B Sc and B.Com students were successfully conducted
- b) 04 sensitization programmes/seminars/workshop were organized.
- c) Further release of fund in connection with construction of women’s hostel is still awaited after submission of Utilization Certificate to UGC.
- d) Faculty members participated in seminars and workshops in greater numbers.
- e) Departmental wall magazines were published

7.3 Give two Best Practices of the institution *(Please see the format in the NAAC Self-study Manuals)*

1. The Equal Opportunity Centre and Women’s Cell of the college jointly organized a seminar on ‘International Women’s Day: Looking Ahead’ on 08.03. 18.
2. The NSS organized a seminar cum sensitization programme on ‘Thalassaemia Awareness Campaign and Thalassaemia Test’ on 13.03.18.

Annexures:IV & V

7.4 Contribution to environmental awareness / Protection

- a) Awareness campaigns are done by NSS and Equal Opportunity Cell
- b) Plantation is done by NSS to observe important socially relevant events
- c) Banners, hoardings and posters are displayed to sensitize all.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S—Enthusiastic and collective effort to accomplish target-oriented assignments
W – Classroom construction
O – Motivated and resourceful staff strength
T – Economically challenged students are unable to prioritize college education/activities. Political intervention in administrative and academic affairs remain a deterrent.

8. Plans of institution for next year

1. CAS of deserving incumbents.
2. Sensitization programme/seminar on academic and administrative issues.
3. Further accentuation of ICT.
4. Introduction of CBCS.
5. Purchase of new books and equipments.
6. To make the NSS more pro-active.
7. Construction of classrooms to be expedited. New classrooms to be constructed.

Name: Dr. Basudeb Chakrabarti

Name: Dr. Naba Kumar Ghosh

Basudeb Chakrabarti.



Naba Kumar Ghosh.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



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Annexure-I

Abbreviations:

CAS	-Career Advanced Scheme
CAT	-Common Admission Test
CBCS	-Choice Based Credit System
CE	-Centre for Excellence
COP	-Career Oriented Programme
CPE	-College for Potential for Excellence
DPE	-Department with Potential for Excellence
GATE	-Graduate Aptitude Test
NET	-National Eligibility Test
PEI	-Physical Education Institution
SAP	-Special Assistance Programme
SF	-Self Financing
SLET	-State Level Eligibility Test
TEI	-Teacher Education Institution
UPE	-University with Potential for Excellence
UPSC	-Union Public Service Commission

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Annexure-II

Academic Calendar & Holiday List

2017-18

Sl. No.	Occasion	Date(s)
1	Commencement of Academic Session 2017-2018	10 th July
2	College Foundation Day Celebration	1 st August
3	Raksha Bandhan	7 th August
4	Janmastami	14 th August
5	Independence Day	15 th August
6	Id-Uz-Zoha	2 nd September
7	Viswakarma Puja	17 th September
8	N.S.S. Day	24 th September
9	Mahalaya	19 th September
10	Puja Vacation (Sasthi to Bhratri-Dwitiya) This includes one holiday each on: ✓ Muharram(1 st October) ✓ Mahatma Gandhi's Birthday (2 nd October) ✓ Kalipuja (19 th October) ✓ Bhratri-Dwitiya (21 st October)	26 th September to 22 nd October
12	Jagaddhatri Puja	29 th October
13	Birthday of Guru Nanak	4 th November
14	Annual Sports	November 2017
15	Swimming Competition	November 2017
16	World Human Rights Day	10 th December
17	Fateh-Duaz-Doham	2 nd December
18	Christmas	25 th December
19	Winter Recess	26 th December-31 st December
20	New Year's Day (2017)	1 st January
21	Birthday of Swami Vivekananda	12 th January
22	Fresher's Welcome	January 2018
23	Saraswati Puja	22 nd January
24	Birthday of Netaji	23 rd January
25	Republic Day	26 th January
26	College Social	January 2018

27	International Mother Language Day Celebration	21 st February
28	Shivratri	14 th February
29	National Science Day Celebration	28 th February
30	Doljatra and Holi	1 st and 2 nd March
31	Women's Day Celebration	8 th March
32	Good Friday	30 th March
33	Chaitra Sankranti	14 th April
34	Birthday of Dr. B. R. Ambedkar	14 th April
35	Bengali New Year's Day	15 th April
36	Buddha Purnima	30 th April
37	May Day	1 st May
38	Birthday of Rabindranath Tagore	8 th May
39	World Environment Day	5 th June
40	Summer Recess	16th May to 30th June
**	TIC's Discretion	05 Days
✓ Remedial classes to be held as per respective Departmental notification preferably on Saturday.		



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Annexure-III

Students' Feedback Analysis

Session: 2017-2018

Drawbacks	<p>Insufficient classrooms. Enhancement of technologically enabled classrooms. Library hours ought to be made more expansive. Departmental libraries required for all the departments. Books are required to enhance library facility. A Cheap Store as an in-house campus facility is identified as a pre-requisite for the students.</p>
Positives	<p>Online admission has been smooth and transparent. Introduction of Sanskrit Honours, Arabic, Education as General subjects have been appreciated. Thalassaemia test for students has been applauded. Awareness campaign on Cyber Crime has been considered timely and useful. Most of the teachers are available even after the scheduled teaching hours for individual care. The first-aid facilities and day-care centre are satisfactory. The campus is clean and hygienic all through the year. Departmental libraries of those departments which have one are extremely helpful. Evaluation system is holistic.</p>

Comment & Evaluation: Grievances by the students seem justified and solutions to these issues would be taken up in the next academic session.



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Annexure-IV

BEST PRACTICE: 1

1. **Title:** Celebration of International Women's Day: Looking Ahead.
Organized by the Women's Cell and Equal Opportunity Centre, Jangipur College
Date: 8th March 2018.

Goal:

The goal of the programme was celebration of women's achievements, rights and finding answers to dearth of women equality in an age of capitalist economy and super-fast computer technology which is making life simpler and easier for the world population. Still why women are facing atrocities, sexual harassment, violence and injustice when it comes to domestic life, working environment, inequality in pay, facing social evils like early marriages, trafficking, education, war-time injuries, unequal political representation etc. There are stories, anecdotes of erasure in developed as well as developing countries as #Me Too movement gaining momentum through global marches and campaigns. Therefore, it was extremely pertinent for the Women's Cell and EOC to organize the international women's day. The approach was surely futuristic as the title of the programme goes.

Context:

Any event on humans who make up over a quarter of the world population are being left behind in every measure of development is indeed significant. It's necessary to share views and exchange ideas that transform the momentum into action, to empower women in all settings, rural and urban and to celebrate those who are working relentlessly to claim women's rights and realizing their full potential. Echoing the priority is therefore contextual to draw the attention of students as well as the teaching community.

Practice:

The Women's Cell and EOC unanimously agreed to conduct the programme by limiting it to teacher-student exchange of ideas and keeping the event interactive. No external speakers were invited for the programme. In the first half of the event after declaring the programme open by the Women's Cell Convenor in the smart class room various speakers were invited from the teachers to make presentations one by one. The event got an interesting head start with the presentation of Dr Basudeb Chakrabarti, Head Department of English and IQAC Convenor who spoke on the perceptions on women in Indian popular culture and how it's changing in the present times. After entralling the audience by

his power-packed presentation, what followed was achievements in the field of science by women achievers discussed by Dr Sushmita Roy, Assistant Professor Department of Chemistry. Philosophical notions on women were discussed by Ranita Mitra and Biplob Das from departments of philosophy and Sanskrit respectively. The session came to an end with student interaction and appraisals, rising of fresh ideas and questions and suggestions on how to make the day more effective learning process for students. The valedictory address and conclusion were given by Dr Nandini Chakrabarti, Convenor, EOC and Dr Koyel Basu, Convenor, Women's Cell respectively.

Evidence of Success:

Students listened with rapt attention as they got a much-desired opportunity to speak and listen at the same time. Mostly it happens that when resource persons are invited to speak from outside college they eat into the time and the programme structure does not remain informal. Students usually don't open up in front of such an august audience. However, the candid environment left them at ease to share their daily experiences in front of their teachers who they see every day. So the response was very high well received and spontaneous.

Problems Encountered and Resources Required:

In these types of programs problems that are rampant is that mostly these events become a one-time event. Throughout the year there is lack of sustained efforts to live up to the expectations that are created. Also, the girl students who attended the program encounter a different set of hurdles at home. Therefore, ensconced in their shell it's difficult to come out once in a year and share their experiences confronted and then again go back to square one---same status quo at home where they face inequality, injustice and discrimination. Besides, to break gender stereotypes, only seminars, workshops or conferences are not enough. Community interventions, dissemination of messages through mass media techniques and legal aids go a long way to make a considerable difference in the lives of people. What is required is informed consent on the part of women in determining their own destinies.

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Annexure-V

BEST PRACTICE: 2

2. Title: Thalassemia Awareness Campaign.

Organized by National Social Service, Jangipur Unit.

Date: 13.03.18

Goal:

The goal of the programme was to create awareness on a disease that can be prevented if precautionary measures are taken. Thalassemia is a common genetic disorder that is passed on from parents to children. It is the state in which the body is not being able to produce the required amount of hemoglobin. Owing to this, blood transfusion is required every 3-4 weeks all life. Basic knowledge about thalassemia can prove helpful in preventing the disease. Therefore, the aim of the programme was to focus on areas not known to students regarding a life-threatening disease. The Jangipur College National Social Service Unit decided to arrange for an awareness campaign and through it medical tests were conducted free of cost for the willing participants.

Context:

The World Health Organization established May 8 as the World Thalassemia Day in order to make people aware of the disease. Many social stigmas are attached to this disease which is not curable but can be prevented. Hence disseminating the message about the disease and helping people prevent this genetic disorder is very important. In our country, very awareness campaigns and projects have been launched keeping in mind the dangers of this disease looming large.

Practice: The N.S.S, Jangipur Unit invited Dr S.M.A. Aziz of Murshidabad Medical College and Hospital to enlighten the students gathered in the smart class room for a lecture on this tremendously harmful disease. He dispelled many myths on the disease which are passed as information but are misleading. He emphasized on counselling, emotional assistance in a stress-free atmosphere and medical assistance which can lead to prevention of the disease. Medical tests were conducted on the willing students as teachers present in the room. The doctor also stressed on pre-marriage counselling which is extremely important before deciding on choice of partners since this is an inherited disease passed from parents to children through genes. The only known curative treatment is bone marrow or blood cells transplant but

there are huge risks accompanying it. So, spreading awareness at mass level ensures termination of its occurrence.

Evidence of Success:

Proper information enlightened students about this deadly disorder and it seemed they were enthused to know more about this disease. They understood the importance of genetic counselling and pre-marriage medical tests can act as survival strategies for themselves. They pledged to pass on the information to the ignorant around them. They felt it was important to consult pathologists and gynecologists before starting a family and planning children.

Problems Encountered and Resources Required:

Despite the success of the awareness campaign, it was very difficult to eliminate the social stigmas attached to the disease and perceptions about the dreaded disease. More so ignorance level is so high it creates a huge barrier for knowledge dissemination. Half-hearted approaches will not help and regular health check-ups can improve the abysmal situation. Medical advancements along with technological progress can meet the demands of the patients and mitigate the problems to a great extent. Therefore, arranging health camps for students and tagging non-governmental organizations to work with them may give them hands-on experience about working on this subject than just be passive listeners within the four walls of a room.

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