

Jangipur College



HANDBOOK ON CAMPUS ETHICS FOR STUDENTS

- Students are required to maintain regular attendance in accordance with the regulations set by Kalyani University.
- It is necessary to regularly check or monitor the notice boards.
- Engaging in any form of ragging is considered a punishable offense, and it is strictly prohibited both in the hostel and on the college premises. The college adheres to the UGC regulations for preventing and addressing the issue of ragging in higher education institutions, as mandated by Section 26(1)(g) of the UGC Act, 1956, under Order No. F.1-16/2007(CPP-II), dated 17th June, 2009. These regulations are in place to ensure the safety and well-being of students and to create a conducive and respectful learning environment.
- Every student is required to wear their valid identity card at all times and in all areas or locations within the institution. This policy is typically implemented to ensure that individuals on campus can be easily identified and to enhance security and access control. It helps in maintaining a safe and organized environment within the institution.
- Students are expected to arrive punctually and be present in their assigned classrooms according to the established schedule or routine.
- If a student is continuously absent for one month without providing a valid explanation to both the Teacher-in-charge and the Department, their name will be removed from the rolls or enrolment list. This is a common attendance policy to maintain accurate records and ensure that students are actively participating in their academic responsibilities.
- Every student is required to bring all the required textbooks and study materials to their classes. Carrying the regulation texts and study materials helps students engage effectively in classroom activities, discussions, and assignments, contributing to their overall academic success.
- Participation in examinations at all levels should strictly prohibit the use of unfair means or cheating. This is a fundamental principle of academic integrity and honesty.
- Students are allowed to use the library facilities, but they are required to adhere to all the rules and regulations governing the library.

- Faculty members must consistently receive appropriate respect and be addressed with courtesy.
- Interactions among peers should be friendly and impartial.
- Any form of disruptive or discriminatory activities, including attempting to bring outsiders onto the campus without the Teacher-in-charge and Faculty's knowledge, may result in severe punitive actions, up to and including expulsion.
- Students are strongly encouraged to conduct themselves with decorum and respect when interacting with administrative staff. In the event of any disputes or disagreements, it is recommended that students report the matter to the relevant Teacher-in-charge rather than engage in unpleasant altercations. This approach promotes a harmonious and constructive environment within the institution and helps address issues through appropriate channels.
- Loitering in the corridors during class hours and causing any form of disturbance that disrupts teaching and learning activities is strictly forbidden.
- Students are advised to use their free time constructively by making use of Common Room, Gym, and Canteen facilities while maintaining proper decorum and behaviour that reflects the honour of the institution.
- Consuming food and beverages outside of designated areas like the Canteens is not allowed, and littering the campus is subject to punitive measures.
- During their time in the institution, students should cultivate a sense of belonging and appreciation for their surroundings. They are encouraged to make efforts to contribute to the campus's environmental well-being by participating in initiatives aimed at making the campus more environmentally friendly and "green."

Teacher-in-charge

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